

ST MARTIN'S SCHOOL
PARENTS STAFF ASSOCIATION

ANNUAL GENERAL MEETING

NOTICE OF MEETING

Please note that the 59th Annual General Meeting of the Parents Staff Association will be held in the Preparatory School Hall on Tuesday 6 February 2018 commencing at 18:00 for 18:30.

If you wish to serve on the Committee, or to nominate a person, please complete the attached nomination form and lodge it with the Headmaster of the School, Mr T Hagspihl, not later than 16:00 on Monday 5 February 2018. The completed form can be emailed to [**secretary@stmartin.co.za**](mailto:secretary@stmartin.co.za).

AGENDA

1. APOLOGIES
2. MINUTES
3. ELECTION OF PARENTS TO THE PARENTS STAFF ASSOCIATION
4. PSA CHAIRPERSON'S REPORT
5. PSA TREASURER'S REPORT
6. GENERAL *

N.B. The meeting will be followed by the grand draw of the 200 Club for 2017 after which refreshments will be served.

* Item 4.2 of the Constitution reads:

Written notice of any school matter to be put to any meeting of the PSA must be given to the Headmaster (Mr T Hagspihl), in writing, 24 hours BEFORE the commencement of such meeting.

ST MARTIN'S SCHOOL PARENTS STAFF ASSOCIATION

**ANNUAL GENERAL MEETING TO BE HELD ON
TUESDAY 6TH FEBRUARY 2018 AT ST MARTIN'S PREPARATORY SCHOOL**

NOMINATION FORM – ALL SECTIONS MUST BE COMPLETED

I,
(Full Name)

being a *Parent/Guardian, do hereby nominate

*Mr/Mrs/Ms

as a candidate for election to the committee of St Martin's School Parent Staff Association.

Date

Signed

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I,
(Full Name)

being a *Parent/Guardian, do hereby second the above nomination.

Date

Signed

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THIS SECTION MUST BE COMPLETED BY THE PERSON BEING NOMINATED

I,
(Full Name)

being a *Parent/Guardian, do hereby accept the above nomination for the election to the committee of the St Martin's Parent Staff Association.

Date

Signed

* Delete as necessary